

General Services Administration
Washington, DC 20405

ADM 2800.12B, Change 87
July 19, 2018

GSA ORDER

Subject: General Services Administration Acquisition Manual; GSAM Case 2018-G508, Delegation of FAC-COR Certification Approval

1. **Purpose.** This order transmits a revision to the General Services Administration Acquisition Manual (GSAM).
2. **Background.** Guidance on the Federal Acquisition Certification (FAC-C) and the Federal Acquisition Certification for Contracting Officer's Representatives (FAC-COR) was added to GSAM 501.6 through Change 61 on October 23, 2014. This language allowed the Acquisition Career Manager (ACM) to delegate final approval of FAC-C certifications. Delegation of the final approval of the FAC-COR certification was not addressed. There is no known statute or policy prohibiting this delegation. It is necessary to permit delegation of the final approval of the FAC-COR certification to allow for desired operational flexibility, efficiencies and parity among the Federal Acquisition Certifications managed within GSA.
3. **Effective date.** Date of Signature.
4. **Explanation of changes.** This amendment includes non-regulatory changes. For full text changes of the amendment, see Appendix A, GSAM Text Line-In/Line-Out.

GSAM 501.604(e) is revised to indicate that approval of the FAC-COR may be delegated and that a designee of the ACM may give final approval.

5. **Cancellations and Rescissions:** N/A



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Appendix A – GSAM Text, Line-In/Line-Out

GSAM Baseline: Change 86 effective 06/01/2018

- Additions to baseline made by rule are indicated by [bold text in brackets]
- Deletions to baseline made by rule are indicated by ~~strikethroughs~~
- Five asterisks (*****) indicate that there are no revisions between the preceding and following sections
- Three asterisks (***) indicate that there are no revisions between the material shown within a subsection

Part 501—General Services Administration Acquisition Regulation System³

501.604 Contracting Officer's Representative (COR).

(e) *FAC-COR application process.* Applicants are responsible for preparing an application package for submission electronically through FAITAS (www.fai.gov) ~~to his or her~~ [for] supervisor [approval]. The application package must include the application form and copies of relevant training certificates. The supervisor is responsible for verifying the accuracy and completeness of the application package in FAITAS. After supervisory review, the certification request is routed electronically to the BCM. If the BCM recommends approval, the application is routed to the ACM[, **unless delegated,**] for final approval. After the ACM [or designee] approves, the FAC-COR certificate is generated through FAITAS.
