

GSA ORDER

Subject: General Services Administration Acquisition Manual; Definitions in GSAR Part 502 (GSAR Case 2013-G503).

1. **Purpose.** This order transmits a revision to the General Services Administration Acquisition Manual (GSAM).

2. **Background.** The General Services Administration amends the General Services Acquisition Regulation (GSAR), moving the definitions from the regulatory GSAR to other sections of the non-regulatory. The definition of “Head of Contracting Activity” (HCA) is changed and the limits of re-delegation of authority are added to the GSAM. Other edits are made to the text to align with the numbering and text of the Federal Acquisition Regulation (FAR). One definition is added to GSAM part 502 and two definitions no longer needed are removed from the definitions.

GSA published GSAR Case 2013-G503, Change 62, final rule, in the *Federal Register* at 80 FR 1589 on January 13, 2015.

3. **Effective date.** January 13, 2015.

4. **Explanation of changes.** The definitions in 502.101 are removed from the regulatory GSAR to the non-regulatory GSAM with the following changes made:

- Amends the definition of the HCA to include the Senior Procurement Executive, the Commissioners and Deputy Commissioners of the Federal Acquisition Service and the Public Buildings Service and the Chief Administrative Services Officer. The change is pursuant to GSA Order ADM D 5450.168. These definitions and the limits of re-delegation of HCA authority are moved from “Definitions” in GSAM 502 to GSAM section 501.601(b), aligning with FAR 1.601.
- Adds the definition of “agency labor advisor”.
- Deletes the definition of “contracting officer’s representative” as the term is covered under the FAR.
- Deletes the phrase “senior program official” as the term is not used in the GSAM.
- Changes “contracting activity competition advocate” to “procuring contracting activity competition advocate” to match FAR terminology. The text requiring the appointment of the procuring activity competition advocate is moved from the definitions in GSAR 502.101 to GSAM 506.501 to align with FAR 6.501.

5. Cancellation. Acquisition Letter MV-14-02, "*Deviation to GSAR 502.101, Head of Contracting Activity*".



Jeffrey A. Koses
Senior Procurement Executive