#### APPENDIX 2-A Construction Acquisition Planning Matrix

**Note:** This matrix is not a checklist. The questions in the matrix may not apply to every construction acquisition.

| **#** | **Subject** | **Topic** | **Action** | **Reference** |
| --- | --- | --- | --- | --- |
| **I. Acquisition Background** | | | | |
| 1 | Description of Requirement |  | Self-explanatory |  |
| 2 | Conditions | Facilities | Will the facility be occupied or unoccupied? |  |
| 3 |  |  | Is relocation required? |  |
| 4 |  |  | Did you discuss the impact of an untimely relocation? |  |
| 5 |  | Demolition or Dismantling | Does this project involve demolition or dismantling? | [FAR 36.7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 6 |  |  | Do you have a separate CLIN for this? What clauses are necessary? |  |
| 7 |  | Documentation | Will the maps, plans and specifications be available by the solicitation release date? |  |
| 8 |  |  | Ensure the SOW, drawings, and all the required documents are complete before issuing the solicitation? |  |
| 9 |  |  | Is an asbestos survey required? |  |
| 10 |  | Security Considerations | Is the work in a secure area? |  |
| 11 |  |  | Will guards/escorts be required? |  |
| 12 |  |  | Will security clearances be required? |  |
| 13 |  |  | Does this acquisition require special equipment or facilities? |  |
| 14 | Conditions (cont’d) | Security Considerations (cont’d) | Did you discuss how this project might affect the community, i.e. requirements for special events for parking lot projects? |  |
| 15 |  |  | Will the project involve power outages? |  |
| 16 |  |  | Address the need to schedule power outages? |  |
| 17 |  |  | How will you notify the tenants? |  |
| 18 |  |  | Will the construction season or plant shutdowns affect the projects? |  |
| 19 | Background & History | Same or Similar Requirements | Did we acquire a same or similar requirement previously? |  |
| 20 |  |  | Review the contract file, to include amendments and modifications. Were there project delays, cost overruns and errors in drawings, etc? | **Note:** You are attempting to identify circumstances that may affect the acquisition you are planning. |
| 21 |  |  | Did you identify differing site conditions? |  |
| 22 |  |  | Did employees file complaints over the labor laws? | [FAR 22.406-7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/22.htm) |
| 23 |  |  | Was non-payment an issue for sub-contractors? |  |
| 24 |  |  | Were there difficulties with bonds? | [FAR 28.1](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) |
| 25 |  |  | Were there delinquent material submittals? |  |
| 26 |  |  | Did the offers come in lower or higher than the government estimate? Can you identify the weaknesses in the government estimate? Is the info in the file useful in developing your government estimate? |  |
| 27 |  |  | Was additional funding required? |  |
| 28 |  |  | Could additional requirements or quantities be required? |  |
| 29 | Background & History (cont’d) | Same or Similar Requirements  (cont’d) | Was there competition? | [FAR 6.1](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/06.htm) / [FAR 6.2](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/06.htm) / [FAR 6.3](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/06.htm) |
| 30 |  |  | Is this an 8a or HubZone acquisition? | [FAR 19.1007](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/19.htm) |
| 31 |  |  | If using sealed bid procedures, will inaccurate bid guarantees result in rejecting the bid? | [FAR 28.101-4](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) |
| 32 |  | Insurance | Will a Certificate of Insurance or an actual Insurance Policy apply? | [FAR 28.306](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) / [FAR 28.307](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) |
| 33 |  |  | What minimum thresholds and cancellation notices will be required? |  |
| 34 | Funding | Bona Fide Need | Do you need to address Bona Fide need? |  |
| 35 |  | OARS | Will contract changes after award involve the Obligation Adjustment Request Systems (OARS) process? |  |
| 36 |  |  | Will delay in performance occur due to OARS? Are there other implications associated with OARS? | [FAR 36.205](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 37 |  | Cost Limitations | Did you address statutory cost limitations? What provisions have to be included for cost limitations? | [DFARS 236.570(b)(4)](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P165_6471)  [DFARS 252.236-7006](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars252_232.htm#P757_48570) |
| 38 | Delivery or Performance Period |  | Does the performance period consider the complexity of the project? The construction season? The phasing requirements, etc? |  |
| 39 |  | Overseas | Can you purchase the materials locally? |  |
| 40 |  | Optional Quantities | When using optional quantities, is there a separate period of performance for each CLIN, or can you combine the options with the performance period of the basic requirement? |  |
| 41 | Delivery or Performance Period (cont’d) | Additive or Deductive Items | Are provisions to add or delete items to be included in this acquisition? Did you identify special items on the bid schedule? Will special provisions be required in the solicitation? |  |
| 42 | Risk |  | Identify risk associated with cost, schedule and technical delays. |  |
| 43 |  |  | Identify risk associated with delays due to the OARS approval process. |  |
| 44 |  |  | Identify the risk associated with providing Government Furnished Property or Equipment to the contractor late. | [FAR 45](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/45.htm) |
| 45 |  |  | Identify the risk associated with providing the contractor incomplete/ambiguous/conflicting specifications, plans and designs? |  |
| **II. Plan of Action** | | | | |
| 46 | Market Research Results | EPA | Is the Economic Price Adjustment clause required to adjust for fluctuations in price? | [FAR 16.203-1](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/16.htm) / [FAR 16.203-2](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/16.htm) |
| 47 |  | Economies of Scale | If using an Indefinite Delivery Contracts with unit prices, do we benefit from price breaks due to economies of scale? |  |
| 48 |  | Specialty Skills | Are there specialty skills required for this project? |  |
| 49 | Acquisition Approach | Solicitation Method Used | What method will you use? |  |
| 50 |  | Magnitude of Project | Did you identify the magnitude of the project on the SF Form 1442 (blk 10) or Section L? | [FAR 36.204](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 51 |  | Basis of Award | Are you considering using a tradeoff approach? Past Performance trade off, performance/prices best value tradeoff. If trade-offs other than performance and price apply, are the evaluation factors true discriminators? | [FAR 15.101](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/15.htm) |
| 52 | Acquisition Approach (cont’d) | Basis of Award (cont’d) | Is this project to be acquired using sealed bid? Are you restricting the award to price and price-related factors? Are you going to use the two-step process? | [FAR 14.408](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/14.htm) / [FAR 14.201](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/14.htm)  [FAR 14.5](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/14.htm) |
| 53 |  | Site Visits | Identify number of visits scheduled. | [FAR 36.210](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 54 |  |  | What measures will you use to ensure on-site personnel do not discuss site conditions with prospective contractors? |  |
| 55 |  |  | Have escorts and requirements for pre-proposal conference attendees been coordinated before the site visit? |  |
| 56 |  |  | Did you ensure the contractors are able to inspect the site and surrounding site conditions? |  |
| 57 |  | Bonds | Will bonding procedures be required in this contract? | [FAR 28.1](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) |
| 58 |  |  | Is a waiver required? |  |
| 59 |  |  | What types of Bonds will you use? |  |
| 60 |  |  | Are you going to check with the Treasury Department to ensure the Bonding Company is on the approved list? |  |
| 61 |  |  | How you will process increases in contract price to ensure you acquire additional bonding? |  |
| 62 |  |  | How will you track the bonds? |  |
| 63 |  |  | Will you require consent of surety for increases in contract price? |  |
| 64 |  |  | Are Bid Guarantees required? |  |
| 65 |  | Labor Laws | Does the [Davis-Bacon Act](http://www.dol.gov/esa/regs/statutes/whd/dbra.htm) apply? |  |
| 66 |  |  | What types of labor categories are required? |  |
| 67 | Acquisition Approach (cont’d) | Labor Laws (cont’d) | How will you identify and address labor violations? |  |
| 68 |  | Material Submittals | Are material submittals required for this project? |  |
| 69 |  |  | Describe measures to be taken to ensure timely submittals |  |
| 70 |  |  | How is the contracting officer going to monitor the approval process? |  |
| 71 |  |  | Did you discuss and verify the material submittals with the Civil Engineers (CE)? |  |
| 72 |  |  | What type of suspense system will be used to track submittals? |  |
| 73 |  | Green Procurement | Did you discuss how to meet green purchasing requirements as they relate to energy conservation, recovered materials, environmental preferable and energy-efficient products and services? | [FAR 7.105](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/07.htm) / [FAR 11.002](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/11.htm) /  [FAR 13.2](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/13.htm) / [FAR 23.2](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/23.htm) / [FAR 23.4](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/23.htm) /  [FAR 23.7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/23.htm) /  [AFFARS Library Part 5323](https://cs.eis.af.mil/airforcecontracting/knowledge_center/Pages/5323.aspx) /  [CO’s Primer](https://cs.eis.af.mil/airforcecontracting/knowledge_center/Documents/Other_Pubs/Other_Guides/co.primer.doc) / [GP Guide](http://www.afcee.brooks.af.mil/eq/ap/gg/guide.doc) /  [Greening Your Products](http://www.ofee.gov/textonly/whats/JWOD-greening-products-feb5.pdf) |
| 74 |  | Warranties | Will the standard construction warranty apply? Did you consider the limitations? | [FAR 46.7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/46.htm) |
| 75 |  |  | Does the manufacturer’s warranty require the contractor to have any special certifications/qualifications? |  |
| 76 |  |  | Are there any unique warranties required? |  |
| 77 |  |  | What approvals are necessary (D&F)? |  |
| 78 |  |  | Did you consider the terms and conditions associated with the warranty? |  |
| 79 | Acquisition Approach (cont’d) | Warranties | Are there conflicts between the warranty clauses and warranty conditions addressed elsewhere in the solicitation? |  |
| 80 |  | Evaluation Factors | What evaluation factors will you use to differentiate between offerors? | [DFARS 215.304](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars215.htm#P85_2072) |
| 81 |  |  | Will the past performance evaluation factor merit a significant weighting? |  |
| 82 |  |  | Minimize the number of evaluation factors used to those few critical areas necessary to ensure appropriate contractor selection. |  |
| 83 |  |  | Are past performance evaluation factors tailored to the project giving consideration to: |  |
| 84 |  |  | a) A demonstration of the contractor’s experience on a reasonable number of successfully completed projects of a similar size and complexity? |  |
| 85 |  |  | b) Demonstrating the contactor has adequate organizational and management skills? |  |
| 86 |  |  | c) Demonstrating the contractor has the necessary technical skills. Demonstrating the contractor has an awareness of health and safety concerns when on site. |  |
| 87 |  |  | d) Demonstrating the contractor’s ability to complete construction projects without recourse to sureties; and |  |
| 88 |  |  | e) Demonstrating the contractor’s commitment to assign the necessary resources (personnel, equipment and financial) to the project? |  |
| 89 |  | Past Performance | Will a past performance survey be used? |  |
| 90 |  |  | Does the survey require updating? |  |
| 91 | Acquisition Approach (cont’d) | Past Performance (cont’d) | Will you request past performance information before the solicitation closing date? | [FAR 15.304](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/15.htm) |
| 92 |  |  | What types of past performance are relevant to this project? |  |
| 93 |  |  | What types of past performance information are necessary, e.g. joint ventures and subcontractors, teaming partners, etc. |  |
| 94 |  |  | How will you ensure Sections L&M of the solicitation reflect the importance of past performance? |  |
| 95 |  | PCAG | Will you use past performance to evaluate offerors? Will you require a Performance Confidence Assessment Group (PCAG)? Who will chair the group? When will appointment of the members occur? |  |
| 96 |  |  | How will you ensure the PCAG team understands their role in the evaluation process, and have a firm understanding of how you define relevancy? |  |
| 97 |  |  | What measures will you take to ensure the team applies that relevancy to their evaluation of past performance? |  |
| 98 |  |  | How will you ensure the team members adhere to the evaluation criteria contained in the solicitation? |  |
| 99 |  |  | Did you identify the past performance process the PCAG will use? |  |
| 100 |  | Contract Type | What type of contract is appropriate for this project? | [FAR 16](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/16.htm) |
| 101 |  |  | Should the project be broken down into phases, include options or any combination of the above? | [FAR 36.3](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 102 | Acquisition Approach (cont’d) | Options | Do you have CLINS for optional requirements? |  |
| 103 |  |  | Did you consider mobilization/demobilization activities, progressive flow of construction and anticipated receipt of funding? | **Note:** The option to purchase additional requirements will not extend past 90 calendar days from the date of award. Do not extend the option to purchase additional items beyond the point when it would interrupt the flow or timeliness of the overall project. |
| 104 |  |  | Did you address the period it takes to exercise options? |  |
| 105 |  |  | Did you consider the date to proceed in your decision? |  |
| 106 |  |  | Did you consider the started work date in this decision? |  |
| 107 |  |  | Will you have to consider additional material submittal requirements? |  |
| 108 |  | Competition | Did you consider socio-economic set-asides? |  |
| 109 |  |  | Will a J&A be necessary? |  |
| 110 |  |  | What authority will you use for the J&A? |  |
| 111 |  |  | Did you consider the impact of using a non-traditional pricing arrangement, e.g. coefficients in other than SABER contracts on competition? |  |
| 112 |  | Contracting Considerations or Incentives | Did you consider using incentives? | [FAR 16](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/16.htm) |
| 113 |  |  | Are there special provisions/clauses/deviations considerations? | [FAR 16.4](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/16.htm) |
| 114 | Acquisition Approach (cont’d) | Liquidated Damages | Due to constraints, are liquidated damages necessary? | [FAR 11.501](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/11.htm) / [FAR 11.502](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/11.htm) /  [FAR 11.503](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/11.htm) / [FAR 36.206](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) /  [DFARS 236.206](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P100_3170) |
| 115 |  |  | Will this require a justification? |  |
| 116 |  |  | What formula will you use to assess damages? |  |
| 117 |  |  | Are user specific damages required? | Note: The justifications for specific damages will have to be prepared. |
| 118 |  | Data/Data Rights | Are data rights necessary? | [FAR 27](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/27.htm) |
| 119 |  | Environmental, Safety & Health | Are there environmental, safety and health issues? | [FAR 23](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/23.htm) |
| 120 |  | Government Furnished Property / Equipment / Material (GFP/GFE/GFM) | Will you provide government property to the contractor? | [FAR 45](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/45.htm) |
| 121 |  |  | Have you identified the proposed equipment/property? |  |
| 122 |  |  | How will you track this property? |  |
| 123 |  |  | How important is this property in the performance of the contract? |  |
| 124 |  |  | What measures are you taking to ensure the property is in the specified condition? Moreover, available on the date specified? |  |
| 125 |  | Government Estimate | Have you addressed the importance of an accurate government estimate, and its importance to the acquisition process? | [FAR 36.203](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) / [DFARS 236.203](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P84_2731) |
| 126 |  | Specifications and Drawings | Are the specifications to be 100% design? | [FAR 36.202](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 127 |  |  | Do you anticipate ambiguities and conflicts in the specifications that require resolution? |  |
| 128 | Acquisition Approach (cont’d) | Specifications and Drawings (cont’d) | Will you require brand name products? Are you in compliance with OMB’s directive on brand name products? | [OMB Memo, 11 Apr 05](http://www.whitehouse.gov/omb/procurement/brandname_specs.pdf) |
| 129 |  |  | Have you identified the salient characteristics? |  |
| 130 |  |  | Are justifications and approvals required? |  |
| 131 |  | Subcontracting | Does subcontracting apply to this acquisition? | [FAR 52.219-9](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/52_215.htm) / [FAR 22.4](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/22.htm) |
| 132 |  |  | Will a subcontracting plan be required? |  |
| 133 |  |  | Will employee payrolls be required? |  |
| 134 |  |  | Will a Statement of Acknowledgement be required for this project? |  |
| 135 |  |  | How will you conduct labor compliance checks for the subcontract? |  |
| 136 |  |  | How will you handle violations for subcontracts? |  |
| 137 |  | CCASS | Will a CCASS evaluation be required? | [DFARS 236.201(3)(A)](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P78_2463) |
| 138 |  | Congressional Notification | Do you need to notify congress of contract award? | [DFARS 236.601](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P215_9236) /  [AFFARS 5305.303](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/af_afmc/affars/5305.htm) |
| 139 |  | Statutory Limitations | Did you address statutory cost limitations? | [FAR 36.205](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) /  [DFARS 236.570(b)(4)](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P165_6471) /  [DFARS 252.236-7006](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars252_232.htm#P757_48570) |
| 140 |  |  | Is the Title I dollar amount less than 6% of the estimated construction cost? | [AFI 32-1021](http://www.e-publishing.af.mil/shared/media/epubs/AFI32-1021.pdf) / [AFI 32-1022](http://www.e-publishing.af.mil/shared/media/epubs/AFI32-1022.pdf) /  [AFI 32-1032](http://www.e-publishing.af.mil/shared/media/epubs/AFI32-1032.pdf) |
| 141 |  |  | Is a DD Form 332 or a DD Form 1391 required? |  |
| 142 |  | CLINs | How will you track estimated quantities? |  |
| 143 |  |  | Are there separate CLINs for demolition? |  |
| 144 |  |  | Is there a need for optional requirements? |  |
| 145 | Acquisition Approach (cont’d) | Inspection | Did you identify how you will monitor the contractor’s performance? | [FAR 28.306](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) / [FAR 28.307](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/28.htm) /  [FAR 52.228-5](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/52_227.htm) / [FAR 52.228-7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/52_227.htm) |
| 146 |  |  | How will you track Progress Schedules? |  |
| 147 |  |  | Will the appropriate clauses be included? |  |
| 148 |  |  | What action will you take if the contractor falls 5% behind schedule? |  |
| 149 |  | Debarred List | How will you ensure the prime and subcontractor are not listed on the list of parties excluded from procurement and non-procurement programs. | [FAR 9.404(C)(5)](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/09.htm) |
| 150 |  | Progress Payments | Will you use progress payments in this acquisition? | [FAR 32.5](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/32.htm) |
| 151 |  |  | What are the milestones for payment? |  |
| 152 |  |  | How will you track progress payments? |  |
| 153 |  | Progress Schedules | Are progress schedules required? | [FAR 52.236-15](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/52_232.htm) |
| 154 |  |  | If approval is required, who will approve the schedule? |  |
| 155 |  |  | How will the contractor submit these reports? |  |
| 156 |  |  | Is there a need to track the progress schedules? Who will do the tracking? |  |
| 157 |  |  | What action will you take if the contractor falls behind? |  |
| 158 |  |  | What action will you take if the contractor fails to submit a schedule? |  |
| 159 |  | Milestones | Are the milestones realistic? | [DFARS 236.601](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P215_9236) |
| 160 |  |  | Do they take into consideration environmental considerations? |  |
| 161 |  |  | Do the milestones consider funding issues? |  |
| 162 | Acquisition Approach (cont’d) | Milestones (cont’d) | Are you allowing adequate lead-time to the contracting process? |  |
| 163 |  |  | Did you allow adequate time a for the site visit? |  |
| 164 |  |  | Did you allow adequate time for the pre-proposal conference? |  |
| 165 | Contract Admin / Mgt | Meetings | How will you organize and conduct meetings? |  |
| 166 |  |  | How often will team members meet? |  |
| 167 |  |  | Who will chair the meetings? |  |
| 168 |  |  | How will differences be resolved? |  |
| 169 |  | Payrolls (Prime and Subcontractor) | How will the contractor submit weekly payrolls? | [FAR 22.406-6](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/22.htm) / [FAR 52.222-8](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/52_220.htm) |
| 170 |  |  | How will you track subcontractor payroll submittals? |  |
| 171 |  |  | How will the subcontractor submit his payrolls? |  |
| 172 |  |  | Did you identify how you will monitor payrolls to include certified? |  |
| 173 |  |  | How will you review payrolls against the wage determination? |  |
| 174 |  | Apprentices | Will apprentices be working on this project? Enforced? | [FAR 22.406-4](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/22.htm) |
| 175 |  |  | How are the certifications to be processed? |  |
| 176 |  |  | Did you address the ratio of apprentices to journeyman? |  |
| 177 |  |  | How will you accomplish labor checks? | [FAR 22.406-7](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/22.htm) |
| 178 |  |  | How will deal with issues associated with labor checks? |  |
| 179 | Acquisition Approach (cont’d) | Labor Checks | How will you conduct labor investigations? |  |
| **Architect-Engineer (A-E)** | | | | |
| 180 | Liability |  | Did you consider putting a limitation on a dollar threshold for this A-E contract? | [FAR 36.609-1(A)](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 181 |  |  | Are there instances where redesign may become an issue? |  |
| 182 | Congressional Notification |  | Is a written determination required? |  |
| 183 |  |  | Is congressional notification required? | [DFARS 236.601](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P215_9236) |
| 184 | Statute |  | Did you address statutory considerations? | [DFARS 236.606-70](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/dfars/dfars236.htm#P248_11357) |
| 185 | Design |  | How are design errors, deficiencies, or inadequacies remedied? | [FAR 36.608](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) / [FAR 36.609-2](http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/fardfars/far/36.htm) |
| 186 |  |  | Are justifications necessary if there is no remedy proposed? |  |
| 187 |  |  | Are changes to the contract the result of A-E design errors, deficiencies, or inadequacies? |  |
| 188 |  |  | Did you establish a suspense system to ensure timely submittals? |  |
| 189 |  |  | How will you remedy this situation? |  |
| 190 |  |  | Will you conduct design reviews in accordance with the Statement of Work? |  |
| 191 |  |  | How will you ensure the proper classification of employees? |  |
| 192 |  |  | How will you manage overtime? Tracked? Verified? |  |
| **Simplified Acquisition Base Engineering Requirements (SABER):** | | | | |
| 193 |  |  | How is SABER training` to be provided to installation personnel on a recurring basis? |  |
| 194 |  |  | Do you have a valid government estimate? |  |
| 195 |  |  | Are revised government estimates required? |  |
| 196 |  |  | Are non-pre-priced items (NPI) involved in this acquisition? |  |
| 197 |  |  | What is the basis for negotiating these items? |  |
| 198 |  |  | Are there NPI and delivery order thresholds? |  |
| 199 |  |  | Will violations result in the need for a waiver/ justification? |  |
| 200 |  |  | At what point will NPIs be incorporated into the contract? |  |