

# Subpart 518.2 - Emergency Acquisition Flexibilities

**Parent topic:** [Part 518 - Emergency Acquisitions](#)

## 518.270 SPE authority.

The SPE is delegated the authority to make the head of the agency determinations described in [FAR subpart 18.2](#) (see [502.101](#)), including increasing procurement thresholds.

## 518.271 Request and notification.

(a) *Request.* Requests to use any of the emergency flexibilities described in [FAR subpart 18.2](#) shall be submitted to the SPE at [spe.request@gsa.gov](mailto:spe.request@gsa.gov). Requests shall include, at a minimum—

(1) A description of the support to be provided (*e.g.*, there has been an emergency declaration in the HCA's area and they need to provide acquisition support); and

(2) Any other important information.

(b) *Notification.* The SPE will notify the acquisition workforce when use of any of the emergency flexibilities provided in [FAR subpart 18.2](#) is authorized. Notification may be done through the issuance of a SPE memorandum or other method deemed appropriate by the SPE.

## 518.272 Requirements.

(a) Duration of emergency acquisition flexibilities. Unless otherwise stated in the SPE notification or revoked earlier, emergency acquisition flexibilities authorized by the SPE are automatically rescinded once the effective period of the emergency has ended.

(b) Federal Procurement Data System (FPDS) reporting. When reporting an emergency acquisition contract action within FPDS, contracting officers must choose the appropriate data entry selection available under the Emergency Acquisitions FPDS data field (*e.g.*, selection "C" is used when supporting a presidential issued emergency declaration or a major disaster declaration). Contracting officers also must also include the name of the emergency (*e.g.*, Hurricane Milton) as the first words in the Description of Requirement FPDS data field. The text to be used for the name of the emergency will be included in the SPE notification.