

12.303 Contract format.

Solicitations and contracts for the acquisition of commercial products or commercial services prepared using this [part 12](#) shall be assembled, to the maximum extent practicable, using the following format:

(a) [Standard Form \(SF\) 1449](#);

(b) Continuation of any block from [SF 1449](#), such as-

(1) Block 10 if an incentive subcontracting clause is used (the contracting officer shall indicate the applicable percentage);

(2) Block 18 B for remittance address;

(3) Block 19 for line item numbers;

(4) Block 20 for schedule of supplies/services; or

(5) Block 25 for accounting data;

(c) Contract clauses-

(1) [52.212-4](#), Contract Terms and Conditions-Commercial Products and Commercial Services, by reference (see [SF 1449](#) block 27 a);

(2) Any addendum to [52.212-4](#); and

(3) [52.212-5](#), Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Products and Commercial Services.

(d) Any contract documents, exhibits or attachments; and

(e) Solicitation provisions-

(1) [52.212-1](#), Instructions to Offerors-Commercial Products and Commercial Services, by reference (see [SF 1449](#), Block 27 a);

(2) Any addendum to [52.212-1](#);

(3) [52.212-2](#), Evaluation-Commercial Products and Commercial Services, or other description of evaluation factors for award, if used; and

(4) [52.212-3](#), Offeror Representations and Certifications-Commercial Products and Commercial Services.

Parent topic: [Subpart 12.3 - Solicitation Provisions and Contract Clauses for the Acquisition of Commercial Products and Commercial Services](#)