

12.303 Contract format.

Solicitations and contracts for the *acquisition* of *commercial products* or *commercial services* prepared using this [part 12](#) shall be assembled, to the maximum extent practicable, using the following format:

(a) [Standard Form \(SF\) 1449](#);

(b) Continuation of any block from [SF 1449](#), such as-

(1) Block 10 if an incentive subcontracting clause is used (the *contracting officer* shall indicate the applicable percentage);

(2) Block18 B for remittance address;

(3) Block19 for *line item numbers*;

(4) Block20 for schedule of *supplies/services*; or

(5) Block25 for accounting data;

(c) *Contract clauses*-

(1) [52.212-4](#), *Contract Terms and Conditions-Commercial Products and Commercial Services*, by reference (see [SF 1449](#) block27 a);

(2) Any addendum to [52.212-4](#); and

(3) [52.212-5](#), *Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Products and Commercial Services*.

(d) Any contract documents, exhibits or attachments; and

(e) *Solicitation provisions*-

(1) [52.212-1](#), *Instructions to Offerors-Commercial Products and Commercial Services*, by reference (see [SF 1449](#), Block27 a);

(2) Any addendum to [52.212-1](#);

(3) [52.212-2](#), *Evaluation-Commercial Products and Commercial Services*, or other description of evaluation factors for award, if used; and

(4) [52.212-3](#), *Offeror Representations and Certifications-Commercial Products and Commercial Services*.

Parent topic: [Subpart 12.3 - Solicitation Provisions and Contract Clauses for the Acquisition of Commercial Products and Commercial Services](#)