

# **PART 5811 - DESCRIBING AGENCY NEEDS**

*Revised: April 2024*

## SUBPART 5811.1 - SELECTING AND DEVELOPING REQUIREMENTS DOCUMENTS

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## **SUBPART 5811.1 - SELECTING AND DEVELOPING REQUIREMENTS DOCUMENTS**

### **5811.101 Order of Precedence for Requirements Documents**

(S-90) Submission of Information Technology, Cyber and Telecommunications Requirements.

(1) Requirements for hardware, software, services, networks, systems, and telecommunications that require an acquisition package (e.g., SOW/SOO/PWS, equipment/material list, QASP, evaluation plan) shall be submitted in accordance with the DITCO Information Technology & Telecommunications Acquisition Package Submission & Ordering Guide website at <https://www.ditco.disa.mil/Contracts/ItInstruct>.

(2) Requirements for individual telecommunication circuits (including integrated equipment, installation, and maintenance), long haul telecommunications services satisfied via the Public Switched Telephone Network (PSTN), commercial internet services, wireless telecommunication services (e.g., cell phones, satellite communications equipment) and pre-priced telecommunication services/equipment requirements available under existing Indefinite Delivery (ID) contract vehicles that do not require an acquisition package shall be submitted to DITCO via the DISA Storefront (DSF) application at <https://disa-storefront.disa.mil/dsf/home>. Telecommunication Service Requests/Telecommunications Service Orders (TSR/TSO) are funded with Product Description Codes (PDC).

## **SUBPART 5811.2 - USING AND MAINTAINING REQUIREMENTS DOCUMENTS**

### **5811.274-6 Contract Clauses**

(a)(1) DISA/PSD contracting officers shall not enter text in paragraph (c) of the clause at DFARS 252.211-7003, Item Unique Identification and Valuation, as there are no HCA exemptions and many firms tag items regardless of dollar value. Leaving the paragraph (c) blank (e.g., do not insert "See Schedule") accepts industries' independent IUID and tagging initiatives and supports the logistics supply chain and serial management of equipment irrespective of dollar value.

## **SUBPART 5811.6 - PRIORITIES AND ALLOCATIONS**

### **5811.602 General**

(S-90) The functions of the procuring activity Defense Priorities and Allocations System officers as prescribed in DoD 4400.1M, Defense Production Act Programs (e.g., handle requests for special priorities assistance) will be performed by PS21.

Submit request to the PS21, [Contract Policy Branch](#).

(S-91) Contracting Officers are authorized to sign rated orders.