

507.7104 Executive Agent Designations

(a) *General.*

(1) OMB issues executive agent designations to Federal agencies to establish and operate GWACs, per 40 U.S.C. § 11302.

(2) OMB may issue executive agent designations to Federal agencies to establish and operate certain other programs consistent with applicable statutory requirements.

(3) OMB requires an alternative of analysis (see [507.7103](#)) or business case (see [507.7103](#)) as part of their executive agent designation review process.

(b) *Exceptions.* Any statute that designates an executive agent does not require a request to OMB, including the GSA AutoChoice Program (Pub. L. 107-217, Aug. 21, 2002) and GSA City Pair Program (CPP) (Pub. L. 96-192, Feb. 15, 1980).

(c) *Timeframe for development.* An executive agent designation shall generally be developed no less than 18-24 months prior to award (see [FAR 17.502-1\(b\)](#) for additional details). Prior to developing an executive agent designation request, the contracting officer shall follow their Service-level procedures and the process in subpart [504.71](#) for purposes of notifying the SPE and, if applicable, scheduling an acquisition review.

(d) *Coordination.* The contracting officer shall coordinate with the Service-level acquisition policy organization, the category manager(s), and OSDBU when developing an executive agent designation request.

(e) *Approval.* OMB approves executive agent designations. The Administrator must approve an executive agent designation request prior to its submission to OMB.

Parent topic: [Subpart 507.71 - Category Management](#)