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## **PGI 16.504 Indefinite-quantity contracts.**

(a)(1)(S-90) Establishing guaranteed minimum quantities and recording obligations.

(B) Monthly review and reporting. Procuring organizations shall access Guaranteed Minimum (<https://dlamil.dps.mil/sites/Acquisition/Shared%20Documents/Forms/AllItems.aspx?viewid=e9b41126%2Dd28f%2D4f87%2Da9f7%2Dddf914a82406&id=%2Fsites%2FAcquisition%2FShared%20Documents%2FGuaranteed%20Minimum>); and

(i) Use instructions to query guaranteed minimums in ECC and SRM; and

(ii) Complete the Procuring Org Monthly Reporting Template and submit to the DLA Acquisition Procurement Process & Systems Division on a monthly basis (by the 10th of the month for the preceding month).

**Parent topic:** PGI SUBPART 16.5 - INDEFINITE-DELIVERY CONTRACTS