42.302 Contract administration functions.

(a) The contracting officer shall follow the approved contract management plan (CMP) (reference [7.105 Contents of written acquisition plans.](b)(19)).

(13)(B)(1) Contracting officers shall designate the payment office as DoD Activity Address Code (DoDAAC) SL4701 for Enterprise Business System (EBS) contracts, except for contracts with progress or performance based payments and cost type contracts, which shall be paid by MOCAS payment offices (Contract Management Team Search (https://pubmini.dcma.mil/CMT_View/CMT_View_Search.cfm)), or for contracts with the Canadian Commercial Corporation when DCMA will perform contract administration: use payment office HQ0337. DLR contracting officers shall use the applicable MOCASpayment code for the payment office specified in the Federal Directory of Contract Administration Services Components.

(S-90) Post award administrators shall complete all PARs within an average of 30 days from the date of submission. This policy applies only to MSC hardware items and the PAR reason codes listed below and in DLAI 5025.18, Enterprise Status Post-Award Request (PAR) Instruction (https://issuances.dla.mil/Published_Issuances/Enterprise%20Status%20Post%20Award%20Request%20(PAR).pdf) for both internal requests and requests from suppliers. This policy supersedes the PAR processing times in Enclosure 2, paragraph 5.(a)(1) of DLAI 5025.18.

PAR Reason Code	PAR Reason
ST06	Delinquency
ST07	Delivery Acceleration
ST08	Request for Delivery Status
ST09	Estimated Ship Date Change
ST11	Other Status Request
ST12	CRM Ticket
ST14	21N Expedite
ST15	Nuclear Enterprise
ST17	CPS Expedite
ST18	CPS Delinquency

ST20	Monthly Briefing and Readiness Updates
ST21	Super KID
VR01	Delivery Date Change
VR02	Duty Free Entry Request
VR03	Free Issues
VR04	Price Change and Mistakes-in-Bid
VR05	Request for Price Change in Accordance with Economic Price
VR06	Variation in Quantity Change
VR07	Quantity Change
VR08	Vendor Requested Cancellation
VR09	Modification
VR10	Wage Determination
VR11	Other Vendor Request
VR12	Payment Issues
VR13	Tooling Request
VR14	COVID-19
VR15	Request for Variance (from NIIN Technical Data)
VR16	First Article (Govt or Contractor)
VR17	Production Lot Test Inquiry

Parent topic: SUBPART 42.3 – CONTRACT ADMINISTRATION OFFICE FUNCTIONS