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## **401.371 USDA Contracting Desk Book.**

(a) The SPE may issue and update the USDA Contracting Desk Book, consistent with the policies of the FAR and the AGAR, for the following purposes:

- (1) To communicate Department-wide policy and/or procedural guidance to contracting activities;
- (2) To delegate to procurement officials the authority to make determinations or to take action to implement the policies of the FAR or the AGAR; and,
- (3) To establish internal policy and procedures on an interim basis, prior to incorporation in the AGAR or in a Departmental Directive.

(b) The USDA Contracting Desk Book is only available in electronic format on the USDA procurement website.

**Parent topic:** [Subpart 401.3—Agency Acquisition Regulations](#)