

3-9. Federal Procurement Data System - Next Generation (FPDS-NG)

a. Army procedures must ensure compliance with FPDS reporting requirements of [FAR 4.6](#), [DFARS 204.6](#), and [DFARS PGI 204.606](#). Open-market micro-purchases made with the GPC and valued less than the MPT will not be reported to FPDS. See [FAR 4.606\(c\)](#) for a list of additional actions that are not to be reported.

b. **Contract Payments.** Any contract or order where the GPC is used solely as the method of payment will be reported to FPDS individually regardless of dollar value.

c. **Open Market.** Open-market actions (i.e., order not under a federal contract or agreement) purchased and paid for using the GPC will not be reported to FPDS, except in accordance with FAR 4.606(a)(2). As a reminder, the GPC may only be used for open market actions when the value of the action is under or equal to the micro-purchase threshold as defined in FAR 2.101.

d. **Contract Orders.** Contracting offices will ensure all orders made by Contract Ordering Official CHs are reported to FPDS, regardless of value, no less frequently than monthly as required in DFARS PGI 204.606. For order actions under federally awarded contracts (e.g., schedules, governmentwide acquisition contracts, indefinite delivery contracts), blanket purchase agreements, and basic ordering agreements:

1) Report all actions purchased and paid for using the GPC to FPDS.

2) Report all actions valued \$25,000 or more individually; express reporting processes will not be used.

3) Report the actions valued less than \$25,000 in the following descending order of preference:

i. Individually, not using express reporting procedures.

ii. Using express reporting procedures that compile all actions monthly under the identified existing contract/agreement (such as a specific schedule) and vendor.

iii. Using express reporting procedures that compile all actions monthly without specifically identifying the existing contract/agreement and vendor. Only use this alternative when the first two choices are determined to be overly burdensome by the HCA. When used, identify the vendor using the generic Unique Entity ID (UEI) number for either domestic or foreign GPC consolidated reporting. See GPC one-pager, [Unique Entity Identifiers for GPC Reporting to FPDS](#).

e. Contracting offices are not required to separately report to FPDS orders placed on FedMall.

f. [FAR 4.606\(a\)\(2\)](#) states the GSA Office of Charge Card Management will provide the GPC data at a minimum annually, and GSA will incorporate that data into FPDS for reports. This does not result in duplicative FPDS reporting of GPC transactions, as GSA has confirmed it reports only high-level data (i.e., total numbers of transactions and dollars) outside the FPDS database. FPDS-NG access, training, and instruction manuals are available on [FPDS.gov](#).

Parent topic: CHAPTER 3 - GPC ELECTRONIC SYSTEMS