

<?xml encoding="UTF-8">

## **5153.242-91 CPARS access request format.**

Use the sample CPARS access request format at AFARS 5153.303-10 to submit contract access information to the CPARS contracting activity focal point upon award of a contract eligible for a past performance assessment report. Retain the completed document in the official contract file.

**Parent topic:** [5153.242 Contract administration and audit services.](#)