

## 12.603 Streamlined solicitation for commercial products or commercial services.

(a) When a written *solicitation* will be issued, the *contracting officer* may use the following procedure to reduce the time required to solicit and award contracts for the *acquisition* of *commercial products* or *commercial services*. This procedure combines the synopsis required by [5.203](#) and the issuance of the *solicitation* into a single document.

(b) When using the combined synopsis/*solicitation* procedure, the [SF1449](#) is not used for issuing the *solicitation*.

(c) To use these procedures, the *contracting officer* shall-

(1) Prepare the synopsis as described at [5.207](#).

(2) In the Description, include the following additional information:

(i) The following statement:

This is a combined synopsis/*solicitation* for *commercial products* or *commercial services* prepared in accordance with the format in [subpart 12.6](#), as supplemented with additional information included in this notice. This announcement constitutes the only *solicitation*; proposals are being requested and a written *solicitation* will not be issued.

(ii) The *solicitation* number and a statement that the *solicitation* is issued as an invitation to bid (IFB), request for quotation (RFQ) or request for proposal (RFP).

(iii) A statement that the *solicitation* document and incorporated provisions and clauses are those in effect through Federal *Acquisition Circular* \_\_\_\_\_.

(iv) A notice regarding any set-aside and the associated NAICS code and small business size standard.

(v) A list of *line item number*(s) and items, quantities, and units of measure (including *option*(s), if applicable).

(vi) Description of requirements for the items to be acquired.

(vii) Date(s) and place(s) of delivery and acceptance and FOB point.

(viii) A statement that the provision at [52.212-1](#), *Instructions to Offerors-Commercial Products and Commercial Services*, applies to this *acquisition* and a statement regarding any addenda to the provision.

(ix) A statement regarding the applicability of the provision at [52.212-2](#), *Evaluation-Commercial Products and Commercial Services*, if used, and the specific evaluation criteria to be included in paragraph (a) of that provision. If this provision is not used, describe the evaluation procedures to be used.

(x) A statement advising *offerors* to include a completed copy of the provision at [52.212-3](#), *Offeror*

Representations and Certifications-*Commercial Products* and *Commercial Services*, with its *offer*.

(xi) A statement that the clause at 52.212-4, Contract Terms and Conditions-*Commercial Products* and *Commercial Services*, applies to this *acquisition* and a statement regarding any addenda to the clause.

(xii) A statement that the clause at 52.212-5, Contract Terms and Conditions Required To Implement Statutes or Executive Orders-*Commercial Products* and *Commercial Services*, applies to this *acquisition* and a statement regarding which, if any, of the additional FAR clauses cited in the clause are applicable to the *acquisition*.

(xiii) A statement regarding any additional contract requirement(s) or terms and conditions (such as contract financing arrangements or *warranty* requirements) determined by the *contracting officer* to be necessary for this *acquisition* and consistent with customary commercial practices.

(xiv) A statement regarding the Defense Priorities and Allocations System (DPAS) and assigned rating, if applicable.

(xv) The date, time and place *offers* are due.

(xvi) The name and telephone number of the individual to contact for information regarding the *solicitation*.

(3) Allow response time for receipt of *offers* as follows:

(i) Because the synopsis and *solicitation* are contained in a single document, it is not necessary to publicize a separate synopsis 15 days before the issuance of the *solicitation*.

(ii) When using the combined synopsis and *solicitation*, *contracting officers* must establish a response time in accordance with 5.203(b) (but see 5.203(h)).

(4) Publicize amendments to *solicitations* in the same manner as the initial synopsis and *solicitation*.

**Parent topic:** Subpart 12.6 - Streamlined Procedures for Evaluation and Solicitation for Commercial Products and Commercial Services