

4.302 Policy.

(a) Section 3(a) of E.O. 13423, Strengthening Federal Environmental, Energy, and Transportation Management, directs agencies to implement waste prevention. In addition, section 2(e) of E.O. 13514, Federal Leadership in Environmental, Energy, and Economic Performance, directs agencies to eliminate waste. *Electronic commerce* methods (see [4.502](#)) and double-sided printing and copying are best practices for waste prevention.

(b) When *electronic commerce* methods (see [4.502](#)) are not used, agencies *shall* require contractors to submit paper documents to the Government relating to an *acquisition printed or copied double-sided* on at least 30 percent postconsumer fiber paper whenever practicable. If the contractor cannot print or copy double-sided, it *shall* print or copy single-sided on at least 30 percent postconsumer fiber paper.

Parent topic: [Subpart 4.3 - Paper Documents](#)