

## 15.506 Postaward debriefing of offerors.

(a)

(1) An *offeror*, upon its written request received by the agency within 3 days after the date on which that *offeror* has received notification of contract award in accordance with [15.503\(b\)](#), *shall* be debriefed and furnished the basis for the selection decision and contract award.

(2) To the maximum extent practicable, the debriefing *should* occur within 5 days after receipt of the written request. *Offerors* that requested a postaward debriefing in lieu of a preaward debriefing, or whose debriefing was delayed for compelling reasons beyond contract award, also *should* be debriefed within this time period.

(3) An *offeror* that was notified of exclusion from the competition (see [15.505\(a\)](#)), but failed to submit a timely request, is not entitled to a debriefing.

(4)

(i) Untimely debriefing requests *may* be accommodated.

(ii) Government accommodation of a request for delayed debriefing pursuant to [15.505\(a\)\(2\)](#), or any untimely debriefing request, does not automatically extend the deadlines for filing protests. Debriefings delayed pursuant to [15.505\(a\)\(2\)](#) could affect the timeliness of any protest filed subsequent to the debriefing.

(b) Debriefings of successful and unsuccessful *offerors* *may* be done orally, *in writing*, or by any other method acceptable to the *contracting officer*.

(c) The *contracting officer* *should* normally chair any debriefing session held. Individuals who conducted the evaluations *shall* provide support.

(d) At a minimum, the debriefing information *shall* include-

(1) The Government's evaluation of the significant *weaknesses* or *deficiencies* in the *offeror's* proposal, if applicable;

(2) The overall evaluated cost or price (including unit prices) and technical rating, if applicable, of the successful *offeror* and the debriefed *offeror*, and *past performance* information on the debriefed *offeror*;

(3) The overall ranking of all *offerors*, when any ranking was developed by the agency during the source selection;

(4) A summary of the rationale for award;

(5) For *acquisitions* of *commercial products*, the make and model of the product to be delivered by the successful *offeror*; and

(6) Reasonable responses to relevant questions about whether source selection procedures contained in the *solicitation*, applicable regulations, and other applicable authorities were followed.

(e) The debriefing *shall* not include point-by-point comparisons of the debriefed *offeror's* proposal with those of other *offerors*. Moreover, the debriefing *shall* not reveal any information prohibited from disclosure by [24.202](#) or exempt from release under the Freedom of Information Act ([5 U.S.C. 552](#)) including-

(1) Trade secrets;

(2) Privileged or confidential manufacturing processes and techniques;

(3) Commercial and financial information that is privileged or confidential, including cost breakdowns, profit, *indirect cost rates*, and similar information; and

(4) The names of individuals providing reference information about an *offeror's past performance*.

(f) An official summary of the debriefing *shall* be included in the contract file.

**Parent topic:** [Subpart 15.5 - Preaward, Award, and Postaward Notifications, Protests, and Mistakes](#)