13.302-4 Termination or cancellation of purchase orders.

(a) If a *purchase order* that has been accepted *in writing* by the contractor is to be terminated, the *contracting officer shall* process the termination in accordance with-

(1) 12.403 and 52.212-4(l) or (m) for *commercial products* and *commercial services*; or

(2) part 49 or 52.213-4 for other than *commercial products* or *commercial services*.

(b) If a *purchase order* that has not been accepted *in writing* by the contractor is to be canceled, the *contracting officer shall* notify the contractor *in writing* that the *purchase order* has been canceled, request the contractor's written acceptance of the cancellation, and proceed as follows:

(1) If the contractor accepts the cancellation and does not *claim* that costs were incurred as a result of beginning performance under the *purchase order*, no further action is required (*i.e.,* the *purchase order shall* be considered canceled).

(2) If the contractor does not accept the cancellation or *claims* that costs were incurred as a result of beginning performance under the *purchase order*, the *contracting officer shall* process the action as a termination prescribed in paragraph (a) of this subsection.

Parent topic: 13.302 Purchase orders.